

PaySimply.ca Online Credit Card Payments Instructions:

1. Go to paysimply.ca and click on Municipalities.

The screenshot shows the PaySimply.ca website interface. At the top, there is a red navigation bar with the 'paysimply' logo on the left, a search bar with the text 'Search for a bill...' and a magnifying glass icon, and links for 'About', 'Help', and 'Language' on the right. Below the navigation bar is a large banner image of a person's hands holding a credit card over a laptop. The banner text reads: 'The simpler way to pay taxes and bills. Conveniently pay thousands of billers with the payment method of your choice.' Below the banner, the text 'Select a pay or search our full list of billers.' is displayed. Underneath this text are four category cards: 'Canada Revenue Agency' (Individual Taxes, Business Taxes), 'Municipalities' (Property tax, Water and Sewer), 'Colleges & Universities' (Tuition, Residence fees, Student fees), and 'Utilities' (Electricity, Gas Bills). The 'Municipalities' card is circled in red, and a large yellow arrow points down to it. Below the category cards is a blue button labeled 'Search Our Full List'. At the bottom of the page, there is a dark grey section titled 'Why choose us?' with three icons and their corresponding text: 'No account set up' (Fast, easy transactions), 'More ways to pay' (Credit cards, e-Transfer, PayPal, cash, debit – it's your choice), and 'Safe and secure' (Your personal information is encrypted, and your payment).

2. Type in Daysland, and then click on either Taxes or Utilities, whichever you are wanting to pay.

The screenshot shows the 'paysimply' website interface. At the top, there is a red navigation bar with the 'paysimply' logo on the left, a search bar with the placeholder text 'Search for a bill...', and links for 'About', 'Help', and 'Language'. Below the navigation bar, the main content area has a light gray background. The heading 'What do you need to pay?' is centered, followed by the subtext 'Search our full list of cities, municipalities, utilities, schools and more'. A search input field contains the text 'Daysland', with a yellow arrow pointing to it from the left. Below the search field, two buttons are displayed: 'DAYSLAND (TOWN) - TAXES' and 'DAYSLAND (TOWN) - UTILITIES'. These two buttons are circled in red. Below this section, there is a dark gray section titled 'How it works' with four steps: 1. Choose a bill you need to pay (document icon), 2. Enter your account details (keyboard icon), 3. Choose payment option and complete transaction (credit card icon), and 4. Your account will be credited once processing is complete (piggy bank icon). Below these steps is a link: 'View processing time and fees for each payment option below.' The bottom section is titled 'Our payment options' with the subtext 'Not all payment options are available for each biller'. At the very bottom, there are three yellow buttons with text that is partially cut off: 'Debit Card', 'Credit Card and Other Cards', and 'Debit Card'.

- Fill out the information needed including your email address, name, utility or tax account number, and how much you would like to pay. Click Continue.

paysimply Daysland About Help Language

Account Type **Details** Payment Option Review Make Payment Confirmation

Account Details

Where should we send your receipt?
info@daysland.ca

Enter the account holder's name
Town of Daysland

Enter your account number
123000

Payment Amount
\$ 100

Your information will be encrypted and not shared with anyone except the institution you are paying.
By clicking the Continue Button, you agree to Payment Source's Terms.

Back **Continue**

Payment Recipient
DAYSLAND (TOWN) - UTILITIES

This is a secure site

PAY BILLS Pay a Municipality or City

PAY CRA Pay Individual Taxes

MORE Help

Privacy - Terms

4. Click on the payment option that you would like to use (credit cards, PayPal, Canada Post, etc.)

The screenshot shows the Paysimply website interface. At the top, there is a red navigation bar with the Paysimply logo on the left, a search bar with the text "Search for a bill...", and links for "About", "Help", and "Language". Below the navigation bar is a breadcrumb trail with tabs: "Account Type", "Details", "Payment Option" (highlighted in red), "Review", "Make Payment", and "Confirmation".

The main content area is titled "Payment Option". It features a "New" badge and a message: "Need more time to pay your bills? Let us know if you are interested in a payment plan." Below this is a blue button labeled "I'm interested".

There are three payment options listed:

- Credit Card:** Features logos for VISA, Mastercard, American Express, and UnionPay. The text reads: "Make your payment online anytime using your credit card." Below this, it specifies "Processing time: 3 business days" and "Fee: \$2.50 (2.5%)". This entire section is circled in red.
- PayPal:** Features the PayPal logo. The text reads: "Pay directly from your credit card, bank account, PayPal balance, or Visa Debit." Below this, it specifies "Processing time: 3 business days" and "Fee: \$2.29 (2.29%)".
- Canada Post:** Features the Canada Post logo. The text reads: "Pay in person with cash or debit at any Canada Post." Below this, it specifies "Processing time: 1 business day" and "Fee: \$3.95".

On the right side of the page, there is a "Payment Recipient" section for "DAYSLAND (TOWN) - UTILITIES". It includes "Account Details" such as "Full Name: Town of Daysland", "Account Number: 123000", and "Payment Amount: \$100.00". At the bottom of this section, there is a security notice: "This is a secure site" with a Canadian flag icon.

5. Review your details to ensure that you have entered all information correctly. Click Continue.

paysimply Search for a bill... About Help Language

Account Type Details Payment Option **Review** Make Payment Confirmation

Review your Payment

To edit your details or payment option, click Start Over.

Payment Recipient	
DAYSLAND (TOWN) - UTILITIES	
Edit	Account Details
	Full Name
	Town of Daysland
	Account Number
	123000
	Payment Amount
	\$100.00
Edit	Payment Option
	Credit Card
	Processing time
	3 business days
	Fee
	\$2.50
Payment Total: \$102.50	
This is a secure site	

We do not store your credit card information on our servers.

[Start Over](#) [Continue](#)

6. Enter your payment details (credit card information for credit card payments). Click Process Transaction.

UTILITY PAYMENT-PAYSIMPLY

Mandatory fields marked by *

Cardholder Details

Please enter the following address exactly as it appears on your card statement.

Postal/Zip Code:

Payment Details

Transaction Amount: \$102.50 (CAD)



Order ID: 818627

Please complete the following details exactly as they appear on your card.
Do not put spaces or hyphens in the card number.

Cardholder Name*:

Card Number*:

Expiry Date (MMYY):

Card Security Code*:

Click 'Process Transaction' to charge your card. Only click the button once. Using the 'Back', 'Refresh' or 'Cancel' button after you press the 'Process Transaction' button will not stop the transaction from being processed and may result in a double charge.

Process Transaction

Cancel Transaction